

### Pet Sitting Customer Check List

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email address \_\_\_\_\_

Dog's Name, Age & Breed \_\_\_\_\_

\_\_\_\_\_

Emergency Contact Person & Phone # \_\_\_\_\_

\_\_\_\_\_

Vet's Name & Phone \_\_\_\_\_

\_\_\_\_\_

Do I have permission to take your animals to the Vet if Needed? \_\_\_\_\_

Do you agree that you are responsible for any Emergency Veterinarian Expenses? \_\_\_\_\_

Does anyone else have a key to your home? \_\_\_\_\_

\_\_\_\_\_

Special Instructions for Home Care (mail, plants, etc) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does your pet have any special needs, problems? \_\_\_\_\_

\_\_\_\_\_

Days of Visit \_\_\_\_\_

Times of Visit \_\_\_\_\_

List feeding times & amount for each dog. Please provide any pertinent special instructions

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List detailed instructions regarding the security system \_\_\_\_\_

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Phone # for security co in case of malfunction \_\_\_\_\_

Is anyone scheduled to come into your home during our stay? \_\_\_\_\_

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Please provide a key and a place where one is kept outside the home, if possible.

### **Dog Sitting Cancellation Policy**

We have a limited number of time slots available for dog sitting. When we take your booking we make a commitment to you and your pets and therefore must adhere to a strict cancellation policy. A deposit is due upon booking, by cash or check payable to "Happy Dogs @ Home" and is non-refundable for cancellations made less than two weeks in advance.

\_\_\_\_\_  
Pet Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pet Sitter's Signature

\_\_\_\_\_  
Date